



Buyer Purchasing

Are you looking for an opportunity to start a great career with an electrifying company! Slingshot Assembly, LLC is a growing, fast paced, Electronics Services Provider (EMS). We offer a challenging and rewarding opportunity in the fast growing and dynamic electronics industry. We are seeking a motivated individual to fulfill the position of Buyer in our Purchasing department.

Slingshot is seeking a motivated individual to fulfill the position of Buyer. This position will be responsible for all aspects of purchasing in a manufacturing environment, including material quoting, expediting, sourcing and cost saving initiatives. Experience with Macola or other ERP systems a plus. Experience in purchasing electronic components is a plus.

We are seeking a candidate with the following qualifications:

- Bachelors degree in Supply Chain Management
- Advanced working knowledge of Microsoft applications; specifically Word and Excel.
- Ability to meet deadlines.
- Excellent verbal and written communication skills.
- Planning and effectively implements projects and tasks for self.
- Excellent critical thinking skills; using logic and reasoning to identify strengths and weaknesses of alternative solutions, conclusions, or approaches to problems.

Additional responsibilities include quoting material costs, procuring and scheduling of components, investigate source and select supplies based on specific purchasing criteria, participating in continuous improvement committees and meeting with suppliers to conduct quarterly business reviews.

Tasks:

- Supplier performance analysis and reporting
- Inventory analysis for excess, stale, obsolete parts
- Department key metric tracking and reporting
- ABC Analysis for trends and opportunities

Skills:

- A high level of mathematical ability
- Advanced Excel knowledge; good Power Point knowledge
- Optional, yet valuable: other programming languages, such as SQL, SSRS, Crystal Reports, VBA,PHP, etc.
- The ability to analyze, model and interpret data

- Problem-solving skills with accuracy and attention to detail
- A methodical and logical approach
- The ability to plan work and meet deadlines

Job Type: Full-time